

Whatcom County Water District #7
Commissioner Meeting
10 September 2024

The Regular Meeting of the Board of Commissioners for Whatcom County Water District #7 was held on 10th, September 2024 at 5:00 p.m. via video Conference.

Commissioners present were George Kaas, Mark Lann, & Tessa Ebbesen, also present were Dave Olson, Operations Manager, & Deanna Dobbs, Office Manager.

Call to order: 5:00 p.m.

Approval of Agenda:

Motion: Tessa the Board of Commissioners hereby approve Agenda
2nd: Mark Motion Carried.

Approval of Consent Agenda:

Motion: Tessa the Board of Commissioners hereby approve Minutes.
2nd: Mark Motion Carried.

Claims & Payroll were reviewed.

Motion: Tessa the Board of Commissioners hereby approve claims and payroll in the total amount of \$64,327.20
2nd: Mark Motion Carried.

Adjustments:

Leak Adjustment approved Administratively in the amount of \$145.92 for 4210 Ruby Pl.

Past Due Report:

Past Due list was reviewed.

Financials:

Financials attached to these minutes were reviewed.

Operations Report:

Nothing of significance to report for the month.

Public Comment: Opened at 5:15 p.m.

The owner of 3734 Britton Rd. requested to have a larger meter installed by the District. Currently has a single -family residence with (4) detached outbuildings and has plans to add additional outbuildings with water and states is currently exhibiting flow and pressure constraints. The District completed a pressure and flow test. The mainline static pressure at the meter was approximately 100 psi. The water flow test yielded 25 gallons per minute at 80 psi. It was advised to investigate their private water distribution system from their side of the meter to the house. It is suspected the pressure regulating valve needs to be adjusted or is failing. The Commissioners noted that the Water Supply Agreement only authorizes service for single-family use. Any other use requires approval from the City of Bellingham. The District has not received a service application or request for completion of a Water Availability Form, both of which are required before the District can process a request for water service. The property owner was advised they will need to submit an application for service in order to begin the formal process at the District.

The public comment portion of the meeting closed at 5:35 p.m.

Old Business:

Capital Projects – Follow-up from Aug. 06, 2024.

Surveying to begin next week for Task Order #2024-01 Water Main Replacement projects for Academy Tank / Road, Toad Lake Road & Summit Rd. Surveying expected to take 2-3 weeks.

Interlocal Governmental Agreement – Amendments

The District is currently waiting for a response from WSRMP and their Legal Advisor with suggested amendments.

Policy Discussion – Eating & Drinking at Public Expense

Commissioners discussed the Eating and Drinking at Public Expense Policy that was tabled at the last meeting.

Motion: Tessa the Board of Commissioners move to adopt Resolution 2024-08 Meals and Light Refreshments Policy

2nd: George Motion Carried.

New Business:

No New Business.

There being no further business the meeting was adjourned at 5:55 p.m.

The next meeting will be held on 1 Oct. 2024.


George Kaas, President


Mark Lann, Vice - President


Tessa Ebbesen, Commissioner