

Whatcom County Water District #7
Commissioner Meeting
8 April 2025

The Regular Meeting of the Board of Commissioners for Whatcom County Water District #7 was held on 8th, April 2025 at 5:00 p.m.

Commissioners present were Mark Lann, George Kaas & Tessa Ebbesen, also present were Dave Olson, Operations Manager, & Deanna Dobbs, Office Manager & Customer #30510 from Hillsdale Rd.

Call to order: 5:00 p.m.

Approval of Consent Agenda:

Motion: George the Board of Commissioners hereby approve Minutes.

2nd: Tessa Motion Carried.

Claims & Payroll were reviewed.

Motion: George the Board of Commissioners hereby approve claims and payroll in the total amount of \$58,064.72

2nd: Tessa Motion Carried.

Adjustments:

Past Due Report:

Past Due list was reviewed.

Financials:

Financial details attached to these minutes were reviewed. Deanna noted there is a new Capital Fee category of Capfee-01 which enables the district to track the revenue income for the Capital Project - Task Order #2024-01, water main replacement on Academy, Toad Lake & Summit Ct.

Operations Report:

Spring brushing and maintenance has started. The district's old touch read meter surplus has been negotiated for purchase. These meters were remaining from the Districts Meter Replacement Project. There was a cabinet and antenna with cable that were left behind from an old tower contract from January 2024. The cabinet and items other than antenna and cable will be surplus for scrap.

Motion: Mark the Board of Commissioners hereby approve cabinet, and any items left behind at the Tower from conclusion of lease from 2024 be surplus to scrap.

2nd: George Motion Carried.

Public Comment: Opened at 5:25 p.m.

The public comment portion of the meeting was closed at 5:30 p.m. with (1) Public Attendees. Request for New business item. – Water Adjudication.

Old Business:

Capital Projects –

Follow-up from March 11, 2025. Potholing for Toad Lake Rd. & Academy Rd. main water replacement has been completed except for west end block of Toad Rd. Amended Task Order #2024-01 scope of work has been authorized for 20% until the approval of District funding has been approved.

NSS Group LLC – Common Area Expense Follow-up

The District's legal advisor has sent a reply to NSS Group LLC informing NSS Group LLC the District has considered a partial settlement (To pay 2024 additional Triple Net monies owed less the Attorney Fees) to resolve the issue amicably and going forward NSS Group LLC must provide an annual accounting to the District Office within 30 days of the end of each calendar year.

New Business:

General Facilities Fee's Update –

Effective today April 8th, 2025. General Facilities Fee will increase from \$5600.00 to \$6600.00. The General Facilities Fees will be reviewed after further analysis.

Motion: Mark the Board of Commissioners hereby approves a General Facilities Fee increase of \$1,000.00. Resolution to be completed at the next regularly scheduled Commissioners Meeting May 13th, 2025.

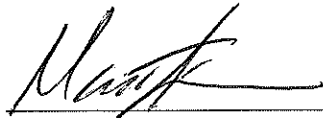
2nd: George Motion Carried.

Water Adjudication –

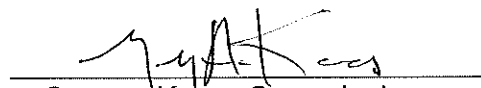
The District's Customers have received certified mailings from the State of Washington Department of Ecology. According to Department of Ecology mailings and website the document states "If you use water directly from surface or groundwater, you must follow the instructions and file a claim form". The District has been receiving many calls inquiring about this issue. District Customers are being directed and advised, "Whatcom County Water District #7 is a public source of water and it is each property owners responsibility to determine if they need to file a claim with the Department of Ecology and if they have any questions to contact the Department of Ecology Bellingham field office directly. Their location is at 913 Squaticum Way #101, Bellingham WA 98225-2078. Phone: 360-255-4400. This information was also provided on the District's website.

There being no further business, the meeting was adjourned at 6:05 p.m.

The next meeting will be held on 13 May 2025.



Mark Lann, President


George Kaps, Commissioner

Tessa Ebbesen, Commissioner

Old Business:

Capital Projects –

Follow-up from March 11, 2025. Potholing for Toad Lake Rd. & Academy Rd. main water replacement has been completed except for west end block of Toad Rd. Amended Task Order #2024-01 scope of work has been authorized for 20% until the approval of District funding has been approved.

NSS Group LLC – Common Area Expense Follow-up

The Districts legal advisor has sent a reply to NSS Group LLC informing NSS Group LLC the District has considered a partial settlement (To pay 2024 additional Triple Net monies owed less the Attorney Fees) to resolve the issue amicably and going forward NSS Group LLC must provide an annual accounting to the District Office within 30 days of the end of each calendar year.

New Business:

General Facilities Fee's Update –

Effective today April 8th, 2025. General Facilities Fee will increase from \$5600.00 to \$6600.00. The General Facilities Fees will be reviewed after further analysis.

Motion: Mark the Board of Commissioners hereby approves a General Facilities Fee increase of \$1,000.00. Resolution to be completed at the next regularly scheduled Commissioners Meeting May 13th, 2025.

2nd: George Motion Carried.

Water Adjudication –

The District's Customers have received certified mailings from the State of Washington Department of Ecology. According to Department of Ecology mailings and website the document states "If you use water directly from surface or groundwater, you must follow the instructions and file a claim form". The District has been receiving many calls inquiring about this issue. District Customers are being directed and advised, "Whatcom County Water District #7 is a public source of water and it is each property owners responsibility to determine if they need to file a claim with the Department of Ecology and if they have any questions to contact the Department of Ecology Bellingham field office directly. Their location is at 913 Squalicum Way #101, Bellingham WA 98225-2078. Phone: 360-255-4400. This information was also provided on the Districts website.

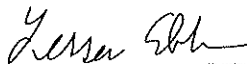
There being no further business, the meeting was adjourned at 6:05 p.m.

The next meeting will be held on 13 May 2025.



Mark Lann, President

George Kaas, Commissioner



Tessa Ebbesen, Commissioner