

**Whatcom County Water District #7**  
**Commissioner Meeting**  
**13 January 2026**

The Regular Meeting of the Board of Commissioners for Whatcom County Water District #7 was held on 13th January 2026 at 5:00 p.m.

Commissioners present were Mark Lann, George Kaas & Tessa Ebbesen, also present were Dave Olson, Operations Manager, & Deanna Dobbs, Office Manager

Call to order: 5:05 p.m.

Approval of Consent Agenda:

Motion: George the Board of Commissioners hereby approve Minutes.

2nd: Tessa Motion Carried.

Claims & Payroll were reviewed.

Motion: George the Board of Commissioners hereby approve claims and payroll in the total amount of \$43,321.75

2nd: Tessa Motion Carried.

Adjustments:

Past Due Report:

Past Due list was reviewed.

Financials:

Financial details attached to these minutes were reviewed.

Operations Report:

No Report for this month.

Public Comment: Opened at 5:20 p.m.

The public comment portion of the meeting was closed at 5:20 p.m.

Old Business:

Capital Projects – Preparing Bid Packages for Toad Lake Rd. & Academy Rd. Estimated start date 6/1/2026.

Public Works Board Funding Update – The District received Construction Funding Agreements for both Academy Rd. and Toad Lk. Rd. Water Main Replacement Projects from the Public Works Board. All Commissioners reviewed both Agreements.

Mark the Board of Commissioners signed and returned the Construction Funding Agreements for both Academy Rd. and Toad Lk. Rd. Water Main Replacement Projects to the Public Works Board without objection by unanimous consent.

NSS Group Triple Net - Commissioners reviewed an email received from the District's Legal Advisor regarding prior communication of 2024 Operating Expenses. Both NSS Group and Legal Advisor disagree with the District's interpretation of recovery of attorney's fees.

District Vehicle Policy – Follow-up

The District discussed Staff/ Districts liability after following up with the District Insurance Policy Underwriter. Deanna will prepare a "Draft" Company Vehicle Use Policy to review for the next scheduled Commissioner's meeting.

New Business:

Water System Services – Annual Operator Agreement Renewal

Motion: Mark the Board of Commissioners hereby approves the Water System Services Annual Contract Agreement.

2nd: Tessa Motion Carried.

Lien & Lien Release(s) –

Scheduled lien to be filed was cancelled due to payment in full on account. Lien Releases for (3) properties were reviewed, approved, and signed.

There being no further business, the meeting was adjourned at 6:10 p.m.  
The next meeting will be held on 10 February 2026.

  
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Mark Lann, President

  
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George Kaas, Commissioner

  
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Tessa Ebbesen, Commissioner