

Whatcom County Water District #7
Commissioner Meeting
10 February 2026

The Regular Meeting of the Board of Commissioners for Whatcom County Water District #7 was held on 10th February 2026 at 5:00 p.m.

Commissioners present were Mark Lann, George Kaas & Tessa Ebbesen, also present were Dave Olson, Operations Manager, & Deanna Dobbs, Office Manager

Call to order: 5:00 p.m.

Approval of Consent Agenda:

Motion: George the Board of Commissioners hereby approve Minutes.

2nd: Tessa Motion Carried.

Claims & Payroll were reviewed.

Motion: George the Board of Commissioners hereby approve claims and payroll in the total amount of \$65,361.15

2nd: Tessa Motion Carried.

Adjustments:

3948 Britton Rd. Approved Administratively per District policy.

Past Due Report:

Past Due list was reviewed.

Financials:

Financial details attached to these minutes were reviewed.

Operations Report:

No Report for this month.

Old Business:

Capital Projects – Preparation for bid advertisement is targeted for March 2026 for Toad Lake Rd. & Academy Rd. projects to begin ASAP.

Public Works Board Funding Update – The District applied and is in process of receiving approval of a bridge loan (working line of credit) from Whatcom County for both Academy Rd. and Toad Lk. Rd. Water Main Replacement Projects.

District Vehicle Policy – Follow-up

Commissioner reviewed and approved prepared "Draft" Company Vehicle Use Policy as written. Deanna will prepare the policy as written on District letterhead for adoption for the next scheduled Commissioner's meeting in March.

New Business:

Water Denial Request – 38XX Toad Lake Rd. The District is unable to provide Water Service to this lot due to the lot line adjustment which happened in 2004. The Interlocal Agreement between the City of Bellingham and the District requires water service only be provided for lots of record as of July 1, 1991. A Public Water System Denial will be issued with the conditions of a signed Service Agreement / Easement Agreement which will be forwarded to the District Legal Advisor for review.

Commissioners Workshop 2026 & Fit Financial Health
Mark discussed and provided Commissioners and Staff with insight from the 2026 Commissioner Workshop he attended.

Public Comment: Opened at 5:25 p.m.
There was (1) Attendee from Britton Rd. present to discuss a water leak for (1) of (5) Tenants. on the property.
The public comment portion of the meeting was closed at 5:40 p.m.

NSS Group Triple Net - Commissioners entered Executive Session for Commissioners to review potential response letters received from the District's Legal Advisor regarding prior communication of 2024 Operating Expenses.

Executive Session (RCW 42.30.110) estimated time 5:45PM – 6:00PM Action to be taken upon return.

Executive Session closed at 6:03PM

Following Executive Session, Commissioners discussed and agreed to the response letter to be forwarded to Betts, Austin, Johnson PLLC /NSS Group regarding settlement of the 2024 NNN Expenses .

Motion: George the Board of Commissioners hereby approves response letter noting the District is prepared to pay one-half of the claimed 2024 additional overhead expenses, totaling one thousand seven hundred and fifteen dollars and 47/100 cents (**\$1,715.47**). Letter of response will be forwarded to Betts, Austin, Johnson PLLC / NSS Group by the Districts Legal Advisor

2nd: Tessa Motion Carried.

There being no further business, the meeting was adjourned at 6:07 p.m.
The next meeting will be held on 10 March 2026.



Mark Lann, President



George Kaas, Commissioner



Tessa Ebbesen, Commissioner