

**Whatcom County Water District #7**  
**Commissioner Meeting**  
**10 March 2026**

The Regular Meeting of the Board of Commissioners for Whatcom County Water District #7 was held on 10th March 2026 at 5:00 p.m.

Commissioners present were Mark Lann, George Kaas & Tessa Ebbesen, also present were Dave Olson, Operations Manager, & Deanna Dobbs, Office Manager

Call to order: 5:04 p.m.

Approval of Consent Agenda:

Motion: George the Board of Commissioners hereby approve Minutes.

2nd: Tessa Motion Carried.

Claims & Payroll were reviewed.

Motion: George the Board of Commissioners hereby approve claims and payroll in the total amount of \$72,813.52

2nd: Tessa Motion Carried.

Adjustments:

The Leak Adjustment Request and supporting documents received for 38XX Britton Rd. were reviewed and discussed. The request has been denied. The request does not meet the District's Leak Adjustment Policy, which requires that the property owner complete repairs in order to qualify. Additionally, intentional, or accidental water use, as well as water loss due to vandalism or theft, does not constitute a qualifying leak under District policy. Based on the documentation provided and discussion by the District, the water loss was determined to be the result of negligence. As a result, the District is unable to grant a leak adjustment, as doing so would constitute gifting of public funds.

Past Due Report:

Past Due & Shut-off list was reviewed.

Financials:

Financial details attached to these minutes were reviewed.

Operations Report:

No Report for this month.

Public Comment: Public Comment: Opened at 5:30 p.m.

There was (0) Attendees.

The public comment portion of the meeting was closed at 5:30 p.m.

Old Business:

Capital Projects – The District received verbal approval of the Bridge Loan (working line of credit) from Whatcom County for both Academy Rd. and Toad Lk. Rd. Water Main Replacement Projects.

The District Advertised for Professional Engineers on Feb. 19<sup>th</sup>, 2026. Submittals were required to be received no later than March 9 at 2:00PM. The District received (3) Submittals. The Commissioners reviewed and discussed the submittals.

Motion: George moved that the Board of Commissioners hereby approve engaging Wilson Engineering for the construction phase engineering services for both the Academy Rd. and Toad Lake Rd. Water Main Replacement Projects.

Second: Tessa.

Motion carried.

Bid advertisements are scheduled for the 18<sup>th</sup> & 25<sup>th</sup> of this month for the Toad Lake Rd. & Academy Rd. Water Main Replacement Projects.

Public Works Board Funding Update – No Changes.

NSS Group Triple Net - No updates or changes currently. The District and the District's legal advisor are awaiting a response from NSS Group's legal counsel regarding the letter that was sent.

District Vehicle Policy – Follow-up

Commissioner Adopted Resolution 03-2026 "Company Vehicle Use Policy" as written.

New Business:

2026 Northwest Leadership Seminar – Commissioner Mark Lann was in attendance and encouraged all Commissioners to attend training opportunities.

iPad - Commissioner Mark requested approval from the Board to purchase a new iPad, as the current device is five years old and lacks sufficient storage and security for continued use. The Board approved the purchase of a new iPad and keyboard, to be reimbursed to Commissioner Mark by the District.

Refund of overpayment Account #70090 –The Commissioners reviewed the billing report provided by the Office Manager. A refund check in the amount of \$821.24 was approved and will be issued and mailed to the customer.

ADU (Attached) – 16XX Emerald Lake Way

The District received a customer submittal for an attached ADU that will connect to the existing water meter. A Water Availability Form will be completed upon receipt of a completed ADU Service Agreement from the customer. Prior approval for permission to serve water under the Districts Interlocal Agreement has been received from the City of Bellingham.

There being no further business, the meeting was adjourned at 7:07 p.m.

The next meeting will be held on 7 April 2026.

  
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Mark Lann, President

  
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George Kaas, Commissioner

  
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Tessa Ebbesen, Commissioner